



POST-EVENT  
**HUDDLE**

Identify a huddle Moment

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graph TD; A[Identify a huddle Moment] --> B[Involve team]; B --> C[Share information + support]; C --> D[Thank + Summarise];
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Involve team

Share information + support

Thank + Summarise

## POST EVENT HUDDLE CONVERSATION

<b>M</b> Identify a huddle moment	<ul style="list-style-type: none"><li>• Flag the event as challenging</li><li>• Schedule a PEH at first opportunity</li><li>• Find a private space separated from patients</li><li>• Allow 5-10 minutes</li></ul>
<b>I</b> Involve the team	<ul style="list-style-type: none"><li>• Invite all team members present during the event</li><li>• 'Check-in' with the team</li><li>• Thank people for their contributions</li><li>• Explain the aims of the huddle</li></ul>
<b>S</b> Share information	<ul style="list-style-type: none"><li>• Summarise the event to gain a shared understanding</li><li>• Note the impact on patient and potential impact on team</li><li>• Share feelings, concerns, information</li><li>• Offer support, in the moment</li><li>• Organise follow-up support, as needed</li></ul>
<b>T</b> Thank + Summarise	<ul style="list-style-type: none"><li>• Thank people for participating</li><li>• Invite final comments</li><li>• Advise on how to seek additional support</li><li>• Summarise key agreed next steps</li></ul>